

FORWARD PLAN OF KEY DECISIONS

Proposed to be made in the period July 2011 to October 2011

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from July 2011 to October 2011.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

NB: Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Consultation

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

Reports

Reports will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the relevant meeting.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2010/11

Leader:	Councillor Stephen Greenhalgh
Deputy Leader (+Environment and Asset Management):	Councillor Nicholas Botterill
Cabinet Member for Children's Services:	Councillor Helen Binmore
Cabinet Member for Community Care:	Councillor Joe Carlebach
Cabinet Member for Community Engagement:	Councillor Harry Phibbs
Cabinet Member for Housing:	Councillor Andrew Johnson
Cabinet Member for Residents Services:	Councillor Greg Smith
Cabinet Member for Strategy:	Councillor Mark Loveday

Forward Plan No 110 (published 15 June 2011)
Revised Forward Plan No 110 (published 20 June 2011)

LIST OF KEY DECISIONS PROPOSED JULY 2011 TO OCTOBER 2011

Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.

New entries are highlighted in yellow.

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
July			
Cabinet	18 Jul 2011	Hammersmith Park Sports Facility project - appointment of works & services contractor	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	To approve the appointment of the contractor to undertake the works and services contract for the redevelopment of Hammersmith Park All Weather Pitch as selected and agreed by the project's Tender Appraisal Panel and approved by the Project Board.	Ward(s): Wormholt and White City
Cabinet	18 Jul 2011	Award of a Framework Agreement for Agency Worker Services	Leader of the Council
	Reason: Expenditure more than £100,000	A Framework Agreement to be accessible to all London Boroughs ("Participating Boroughs") for the provision of professional, technical, general and administrative agency workers inclusive of social care. School resourcing is also included within the scope of this Framework Agreement but shall be optional based upon each Participating Borough's needs.	Ward(s): All Wards
Cabinet	18 Jul 2011	Pilot Scheme for New Ways of Working	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	To agree the future policy for LBHF on alternative delivery vehicles and agree the pilot social enterprise scheme of Services to Schools.	Ward(s): All Wards

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Cabinet	18 Jul 2011	Serco Contract Review Following a review of the financial and service performance of the Serco Waste and Cleansing contract, a clearer performance regime is proposed that provides greater value for money, improves service quality and is based on the principles of risk and reward.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Jul 2011	Tender Acceptance to Appoint a Contractor to Carry out Risk Assessments and Associated Remedial Works on Communal Hot & Cold Water Systems in Housing Properties Tender acceptance report seeking approval to the letting of the contract.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	18 Jul 2011	Tied Accommodation and Disposals The report provides a synopsis of the current situation with the Council's Tied Accommodation and details the strategy of maximising the value of the Council's assets	Cabinet Member for Children's Services, Deputy Leader (+Environment and Asset Management), Leader of the Council, Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Avonmore and Brook Green; Fulham Reach; Hammersmith Broadway; Munster; Outside the Borough; Palace Riverside; Shepherds Bush Green; Town
Cabinet	18 Jul 2011	3rd Sector Investment Fund allocation report This report presents recommendations for the allocation of the 3rd Sector	Cabinet Member for Community Care
	Reason: Expenditure		Ward(s): All Wards

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	more than £100,000	Investment Fund for from October 2011 for the areas of: * Safer Communities * Health & Wellbeing (adults) * Arts, Culture & Sport * Homelessness Prevention & Home Safety * Environment & Community Transport Cabinet is asked to approve funding allocation as set out in this report.	
Cabinet	18 Jul 2011	Funding drawdown for SmartWorking FCS project	Leader of the Council
	Reason: Expenditure more than £100,000	This report provides an update on the SmartWorking programme and requests funds for the implementation of SmartWorking across Finance & Corporate Services.	Ward(s): All Wards
Cabinet	18 Jul 2011	Leasehold Service Charge Payment Options	Cabinet Member for Housing
	Reason: Affects more than 1 ward	To seek approval for a range of payment options for leaseholders to offer flexibility in the payment of annual service charges and major works to aid consistent collection.	Ward(s): All Wards
Cabinet	18 Jul 2011	Earl's Court Regeneration Project	Leader of the Council
	Reason: Affects more than 1 ward	Potential comprehensive redevelopment of Earl's Court exhibition Centres, Lillie Bridge Depot and the West Kensington and Gibbs Green estates.	Ward(s): Fulham Broadway; North End
Cabinet	18 Jul 2011	Project: MTC for Risk Assessment & Remedial Works on Water Systems Borough-Wide in Non-Housing Properties 2011-2015 - Works: Risk Assessment & Remedial Works on Water Systems	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	Tender acceptance to appoint contractor to carry out risk	Ward(s): All Wards

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		assessment surveys and association remedial works on communal hot and cold water systems.	
Cabinet	18 Jul 2011	Request for delegated authority to award contract for Drug Intervention Programme (DIP) and open access service	Cabinet Member for Community Care
	Reason: Affects more than 1 ward	That authority be delegated to the Director of Community Services, in conjunction with the Cabinet Member for Community Care, to award the contract for the Drug Intervention Programme (DIP) and Open Access Service.	Ward(s): All Wards
Cabinet	18 Jul 2011	Transfer of S106 Finance for the GLA to Tender for a DIF Study	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	To transfer £120k to the GLA for the purposes of tendering for a Development Infrastructure Funding Study.	Ward(s): All Wards
Cabinet	18 Jul 2011	Grant of lease to the West London Free School Academy Trust (WLFS) for temporary use of the Cambridge School Site, Cambridge Grove W6	Cabinet Member for Children's Services
	Reason: Significant in 1 ward	This report seeks Cabinet authority to grant a short-term, 3 year lease to WLFS for temporary use of the Cambridge School site, Cambridge Grove W6 for a Free School pending completion of WLFS's proposed purchase from the Council of Palingswick House and its refurbishment as its preferred Free School location. As part of the Council's Schools of Choice strategy, the Council welcomes the opportunity to host the West London Free School. The lease will enable WLFS to open in September	Ward(s): All Wards

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		2011, providing extra choice and opportunities at a secondary level for parents and children within the borough. The Cambridge School site will be vacant at the end of July 2011 when the existing school relocates to the Bryony Centre.	
Cabinet	20 Jun 2011	Purchase of additional police officers from the Metropolitan Police Authority for enhanced town centre policing	Cabinet Member for Residents Services
	Reason: Affects more than 1 ward	Report on the purchase of additional police officers from the Metropolitan Police Authority for enhanced town centre policing.	Ward(s): All Wards
Cabinet	18 Jul 2011	Review of Shops Portfolio	Cabinet Member for Housing
	Reason: Affects more than 1 ward	This report considers the options available for the shops portfolio, 87 of these are held in the Housing Revenue Account (HRA), the remaining 10 being held in the General Fund. It seeks to maximise the use of the assets to both maximise income and minimise debt by optimising the management of the portfolio.	Ward(s): All Wards
Cabinet	18 Jul 2011	Fire Risk Assessments	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Service for Provision of Fire Risk Assessments to Housing Properties.	Ward(s): All Wards
Cabinet	18 Jul 2011	Review of Walham Green Portfolio	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	This report provides information relating to commercialising part or whole of the garage space at Walham Green Court - revenue potential up to £200,000.	Ward(s): Parsons Green and Walham

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September			
Cabinet Full Council	5 Sep 2011	Treasury Management Outturn Report 10-11 This report provides information on the Council's debt, borrowing and investment activity for the financial year ending 31st March 2011.	Leader of the Council
	19 Oct 2011 Reason: Budg/pol framework		Ward(s): All Wards
Cabinet	5 Sep 2011	Shepherds Bush Common Improvement Project Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green
Cabinet	5 Sep 2011	Sex and Relationships and Substance Misuse Education Tender To approve a 1 year contract award with option to renew on a yearly basis with an approximate value of £125,000 in the first year (including £20,000 start up costs). The tender will seek a single provider to re-develop, manage and deliver the highly regarded sex and relationships and substance misuse programme currently delivered in LBHF schools, colleges and youth settings.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	5 Sep 2011	Disposal of Air Rights at Planetree Court This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Avonmore and Brook Green

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Cabinet	5 Sep 2011	Rationalisation of Leisure Facilities	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000	Existing Leisure Management Contract for Phoenix Leisure Centre and Janet Adegoke Swimming Pool has not represented value for money.	Ward(s): Wormholt and White City
Cabinet	5 Sep 2011	Possible changes to Taxicard Scheme	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000	In a context of reducing funding from Transport for London and increasing demand for the Taxicard scheme, a public consultation was carried out to seek views on future options. This report will summarise the public consultation responses and will put forward recommendations for the Taxicard scheme going forward.	Ward(s): All Wards
Cabinet	5 Sep 2011	Riverside Gardens, Hammersmith, W6 - Removal of Asbestos in Tank Room	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Tender Acceptance Report to appoint contractor to carry out the removal of asbestos in the tank room at Riverside Gardens, Hammersmith, W6.	Ward(s): Hammersmith Broadway
Cabinet	5 Sep 2011	Self Directed Support Services Delegated Authority Request	Cabinet Member for Community Care
	Reason: Affects more than 1 ward	London Boroughs of Hammersmith and Fulham, Hillingdon, Brent and Royal Borough of Kensington and Chelsea are seeking to procure a cross borough Framework Agreement to deliver Self Directed Support Services (as part of the personalisation agenda). Hammersmith and Fulham are leading the procurement	Ward(s): All Wards

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		process. The Director of Community Services requests delegated authority to award Framework Agreement contracts for Self Directed Support Services from October 2011.	
Cabinet	5 Sep 2011	Charecroft Estate Amenity Deck Reinstatement	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Approval is sought for use of Section 106 funding for the reinstatement of the amenity deck serving Bush Court and Shepherds Court, Charecroft Estate.	Ward(s): Addison
Cabinet	5 Sep 2011	Travel Assistance Policies	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward	SEN Travel Assistance Policy and Post 16 Transport Policy	Ward(s): All Wards
Cabinet	5 Sep 2011	Right to Move Pilot	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	To agree to a joint pilot of a Right to Move scheme for Council's tenants to move to properties outside the Borough. The pilot to run in conjunction with Notting Hill Housing Group.	Ward(s): All Wards
Cabinet	5 Sep 2011	Parking Projects Programme 2011/12	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000	This report outlines the key parking priorities of the Council and presents a parking projects programme for 2011/12.	Ward(s): All Wards
Cabinet	5 Sep 2011	302 Fulham Palace Road - General Building Works	Cabinet Member for Housing
	Reason: Expenditure more than £100,000	Tender Acceptance Report to appoint contractor to carry out general building works at 302 Fulham Palace Road, London, SW6.	Ward(s): Palace Riverside

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Cabinet	5 Sep 2011	DCLG Funding to Combat Social Housing Fraud This is a proposal that unringfenced funds provided by DCLG for housing fraud now be allocated for that purpose.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards
Cabinet	5 Sep 2011	1-67 Jepson House, 2-38 & 40-54 Pearscroft Road Full refurbishment works, window and roof renewals, and works to meet Fire Risk Assessment requirements.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Sands End